

## **MINUTES OF THE EAST WITTON PARISH COUNCIL MEETING HELD ON 20 September 2017 IN THE PARISH ROOM**

### **Present**

Mrs Mary Fawbert	Chairman
Mrs Michele De Vaal	Vice Chairman
Mrs Christine Dent	Councillor
Mr Alan Fullerton	Councillor
Ms Sarah Sayer	Clerk to the Council

### **Item 1 - Introduction and Apologies**

No apologies received.

### **Item 2 Public Questions**

None

### **Item 3 – Minutes of the last meeting**

Minutes of the last meeting were approved and signed.

### **Item 4 - Matters arising from Minutes**

#### **BT Kiosk**

The kiosk is looking good, having been cleaned and painted and partially boarded out. The leaflets have started to arrive and Michelle will take responsibility for making sure they are replenished and organised within the kiosk. Alan is to construct bespoke shelving to accommodate 20 batches of leaflets. Richard is sorting out the artwork for the window panels.

#### **Tree Survey**

The tree survey was circulated to three companies:

- Farm & Land Services
- Edward Staveley via Mark Smith – The Log Company
- BHA Trees Limited

2 Quotes were received:

- Farm & Land Services £785 + VAT (to carry out the works specified and remove the wood).
- Edward Staveley £700 + VAT (to carry out the work specified and remove the wood).
- BHA Trees Limited – Did not quote.

The works are within a Conservation Area and subject to TPO No.44 of 1966. An application for the works specified in the tree report have been approved by the Yorkshire Dales National Park Authority. Dated 12 Sept.2017.

Resolved – To accept the quote from Edward Staveley and contact both companies with the decision.

**Clerk to prepare letters for the Estate and properties adjacent to the tree.**

### **Item 5 – Correspondence**

- RDC – Ballot Papers for the Area Committee.
- YDNPA – Parish Forum details.
- Leyburn Town Council – Town Plan Questionnaire. **Clerk to request copies for East Witton residents. Mary to distribute.**

- RDC – Alterations to the electoral register.
- Residents of 40 East Witton – Request for the PC to investigate and clarify any rules and regulations relating to the frontages of the dwellings within the Conservation Area. **Clerk to contact YDNPA.**

### **Item 6 – Planning**

#### Consultations:

R/89/106J – Erection of picket fence to front of Town End Farmhouse, East Witton – responded to request that the new fence follow the historic footprint of the previous picket fence.

#### Decisions:

R/89/106J – **See above** - Conditional Approval 03.08.17

17/00406 – Re-cladding of outbuildings, erection of fences, walls and gates (pert retrospective) – Granted 05.09.17

17/00007 – Change of use from agricultural land to car parking area and landscaping – Granted 09.05.17

### **Item 7 – Accounts**

The Statement of Account was read, approved and signed by The Chairman.

#### Expenditure (Since May Meeting)

S L Sayer	£219.13
HMRC	£ 54.60
Library Theatre Company	£245.00
Farm & Land Services	£307.20
J Harron - Accountant	£ 15.25
Richard Wells (BT kiosk expenses)	£ 67.20
S L Sayer	£218.93
HMRC	£ 54.80

#### Receipts

NYCC – Grass	£173.91
Play on the Green	£202.00

The balance stood at **£3,665.06**

### **Item 7a – Setting the Precept**

RDC have asked Parish Councils to set the precept as early as possible, so that the financial arrangements can be put in place as smoothly as possible.

Resolved – To retain the Parish Precept at the same level as 2016/17 level. The precept sum is therefore retained at £3250.00 with no increase for 2017/18. **Clerk to contact RDC.**

### **Item 8 – Any Other Business**

#### Arthur Poulter Memorial Paving Slab

A meeting took place at the War Memorial with Gary Hudson, RDC and MF & Highways. The position selected for the memorial paving slab is in front of the steps of the War Memorial. A ceremony will take place on the 100-year anniversary of the commendation, on the 9<sup>th</sup>/10<sup>th</sup> April 2018. Major Routh is to meet with MF, Vicar, MdeV, RW and Phillip Sedgwick to discuss the necessary preparations.

#### Christmas Tree

An article in Bridge in appealed for assistance to ensure the tradition of the village Christmas tree can continue. The Parish Council would like to contribute financially and the **Clerk to**

**contact Peter Nesbitt for a summary of annual expenditure so that the amount to contribute can be determined.**

Superfast Broadband

Superfast broadband has arrived in the village. Residents can ring 151 for updates and their internet providers will quote for connection on an individual basis.

Grass Verges

It was noted that the verges on the Lowthorpe junction need tidying up/strimming. Look to carry this out as soon as possible.

**Item 9 – Date of the next Meeting**

The next meeting of the Parish Council will be held on Wednesday 08 November 2017, commencing at 7.30pm in the Parish Room.

PLEASE NOTE THAT ANY PUBLIC QUESTIONS MUST BE SUBMITTED IN WRITING TO THE CLERK AT LEAST 3 WORKING DAYS BEFORE THE MEETING.

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**Signature**.....

**Date**.....