

**MINUTES OF THE EAST WITTON PARISH COUNCIL ANNUAL MEETING
HELD ON 18 MAY 2016 IN THE PARISH ROOM**

Present

Mrs Mary Fawbert	Chairman
Mrs Michelle de Vaal	Vice Chairman
Ms Sarah Sayer	Clerk to the Council
Mr Richard Wells	Councillor (by proxy)
Mr Alan Fullerton	Councillor (by proxy)

Item 1 - Introduction and Apologies

The Chairman opened the meeting and welcomed those present. Apologies were received from Richard Wells, Alan Fullerton, Sue Fairhurst and Pippa Merricks.

Item 2 – Minutes of Previous AGM

Minutes of the last meeting were agreed and signed. There were no matters arising from these minutes.

Item 3 – Chairman’s Report

The Chairman gave her report on the previous year, a copy is attached. She then thanked her fellow Councillors and the Clerk for their help and support during the previous year.

Item 4 – Report from the Charity of Elizabeth Barnett

The Chairman read out the annual report for the Elizabeth Barnett Charity. A copy is attached.

Item 5 – Statement of Annual Parish Accounts

The Clerk presented the annual accounts to the Council. The Statement of Annual Accounts was approved by the Council and signed by the Chairman.

The opening balance for 2015/16 stood at £2803.87

The annual expenditure was £4291.27

The annual income was £4831.43

The closing balance for 2015/16 stood at £3344.07

The appointed internal auditor is Peter Nesbitt

The external auditor is PKF Littlejohn LLP

Item 6 – Any Other Business

None

Date for next AGM - May 2017 at 7.30pm in the Parish Room.

Signature.....

Date.....