



EAST WITTON PARISH COUNCIL

c/o Sarah Sayer - Parish Clerk, Meadow Lea, Hillfoot, Harmby, Leyburn, DL8 5PH
Email: sarahloissayer@btinternet.com

NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL

will be held at East Witton Parish Room
on **Wednesday 20 November 2019**,
commencing at 7.30pm.

**MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL
COUNCIL MEETINGS (Public Bodies (Admissions to Meetings) Act 1960 s.1)**

Questions and comments are welcomed and will be minuted. However, a full response or resolution cannot be made unless the topic forms part of the Agenda. Therefore, if you would like an item to appear on the Agenda, please contact the Clerk two weeks before the date of the meeting.

Members of the public may be excluded from the meeting or part of it by a resolution on the grounds that it would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

For disabled access requests, please contact the Clerk – Tel: 01969 624804 or by Email before the meeting.

Please note that under the Openness of Local Government Bodies Regulations 2014, any member of the public is allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that the necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of the meetings which are not open to the public. All photography and recording equipment should be taken away if a public meeting moves into a session which is not open to the public.

The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

NB- Members of the public exercising their right to speak during Public Question Time may be recorded.

Date of Notice : 16 October 2019

Sarah L Sayer - Clerk to East Witton Parish Council