

EAST WITTON PARISH COUNCIL



Sarah Sayer - Clerk to the Parish Council, Meadow Lea, Hillfoot, Harmby, Leyburn, DL8 5PH

Distribution:

Mrs M Fawbert Chairman
Mrs M de Vaal Vice Chairman
Mr R Wells Councillor
Mr A Fullerton Councillor
Mrs C Dent Councillor
Mrs S Fairhurst District Councillor
East Witton Notice Board

Our Ref: AG 25/11/20

16 November 2020

NOTICE IS HEREBY GIVEN that a meeting of the PARISH COUNCIL will be held on WEDNESDAY 25 November 2020 at 7.30pm via Zoom. Sarah Sayer is inviting you to a scheduled Zoom meeting.

Topic: Sarah Sayer's Zoom Meeting
Time: Nov 25, 2020 07:30 PM London

Join Zoom Meeting

<https://us04web.zoom.us/j/71988826560?pwd=M1dYZzNUNjFzMmhXcUZFNWY1dGoxUT09>

Meeting ID: 719 8882 6560
Passcode: 3FtrnB

If any members of the public or press wish to join the meeting, please use the Meeting ID and password shown above.

If members of the public wish to speak on an item which is on the Agenda, please notify the Clerk by email 3 days in advance of the meeting. The time slot is 5 minutes.

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings and (ii) Any recording should be clearly visible to anyone at the meeting and be non-disruptive.

Agenda for said meeting is shown below.

16/11/20
SARAH SAYER
(CLERK/RFO)

PARISH COUNCIL MEETING OF EAST WITTON PARISH COUNCIL

AGENDA

- Item 1 Apologies
a. To note apologies and approve reasons for absence.
- Item 2 To note any Declarations of Interest
a. Members are asked to declare any personal or prejudicial interests they may have in the business on this Agenda.
- Item 3 Public Participation
Members of the public who wish to raise an issue which is not on the Agenda, may do so. PLEASE NOTE: Total time limit for this item is 15 minutes. No resolution or decision can be made on items which are not on the Agenda.
- Item 4 Minutes
To approve minutes of the last meeting held on 09 Sept 2020.
- Item 4 Matters arising from the minutes
a. Mobile Access North Yorkshire (MANY) Project
b. Quoits Pitches/Wildflower meadow
c. Parking on the village green
d. Unitary Authority proposals.
- Item 6 Abandoned Car
To discuss the issue and options open to the PC to secure its removal.
- Item 7 Review grass cutting contract
To discuss the service received the cost and any implications. To resolve if the current contractors are to be retained.

Cost 2019 – Farm & Land Services 13 cuts = £845.00 (£65/cut inc. War M)
Cost 2020 – Anthony Goulthorpe 12 cuts = £1365.00 (£105 per cut + £15 War M x 7)
Difference per annum = £520.
- Item 8 Parish Council liability for incidents on the Village Green
To clarify if the Parish Council are liable for accidents which occur and when risk assessments may be required.
- Item 9 Planning
a. To consider planning applications received (Appendix 1)
b. To consider any other planning related issue
- Item 10 Accounts
a. To approve payments as detailed in Appendix 2
b. To note current budget situation as detailed in Appendix 3
- Item 11 Parish Precept
To review the current level of precept and to resolve if any amendments to the sum are required. Current precept £3450 (2020/21), previous £3350 (2019/20), £3250 (2018/19), £3250 (2017/18).

- Item 12 Correspondence
a. To note correspondence received.
- Item 13 To note matters for information and items for next meeting agenda
- Item 14 To confirm date and time of next meeting

Miss Sarah Sayer
Clerk to East Witton Parish Council

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Appendix 1

November PC meeting 2020

Planning Consultations

Reference No.	Proposal	Comment	Date
20/00639/FULL	Full Planning Permission for Single Storey Rear Kitchen and en-suite Bedroom Extension at 3 Lowthorpe, East Witton	None	11.09.20

Planning Decisions

Reference No.	Proposal	Decision	Date
20/00639/FULL	Full Planning Permission for Single Storey Rear Kitchen and en-suite Bedroom Extension at 3 Lowthorpe, East Witton	Granted	Fri 23 Oct 2020

To approve payments and receipts as detailed in Appendix 2

Appendix 2		Sum
	Payments	
14.09.20	Anthony Goulthorpe (Grass 8)	£105.00
25.09.20	S.L.Sayer	£270.13
07.10.20	HMRC	£67.40
07.10.20	Anthony Goulthorpe (Grass 9,10)	£225.00
30.10.20	Royal British Legion (Leyburn branch)	£17.50
30.10.20	Microsoft Subscription via clerk	£79.99
13.11.20	Anthony Goulthorpe (Grass 11,12)	£240.00
		£1005.02
	Receipts	

To note budget situation as detailed in Appendix 3

Appendix 3	Budget Situation
Income to date £4195.45 + balance b/f of £1,366.17	£5561.62
Expenditure to date 2020/21	(£3,407.38)
Balance	£ 2154.24

Setting the precept

The November 2020 balance is down about £1300 on previous years.

Expenses have arisen in respect of:

- increase to grass cutting £520
- Legal cost for lease of VG £600
- Additional materials beyond RDC grant (£1000 – grant sum)
- Bench was £1,295
- Fixings, paving, mortar £216

Total £1,631 – over normal spending

Apart from the grass cutting, the extra expenditure is not normally an annual cost; however in other years we have required funds for tree surveys and tree removal, so it would be wise to keep a slightly higher balance if possible.

Costs required before the financial year end are:

- Salary & tax (Dec & Mar) £675
- Website domain & hosting fee £50
- YLCA Membership £130
- Website Fee Adam Curtis £130
- Accountants £75
- Christmas tree lights – donation?
- Parish Room Hire £0.

Total £1060.00

Which means we will still carry forward around £1,000.