

EAST WITTON PARISH COUNCIL

Sarah Sayer - Clerk to the Parish Council, Meadow Lea, Hillfoot, Harmby, Leyburn, DL8 5PH



Distribution:

Mrs M Fawbert Chairman
Mrs M de Vaal Vice Chairman
Mr R Wells Councillor
Mr A Fullerton Councillor
Mrs C Dent Councillor
Mrs S Fairhurst District Councillor
Mrs C Whitbread Elizabeth Barnett Charity Representative
East Witton Notice Board

Our Ref: AG 19/05/21

12 May 2021

NOTICE IS HEREBY GIVEN that a meeting of the PARISH COUNCIL will be held on WEDNESDAY 19 May 2021 at 7.30pm in The Parish Room, East Witton

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation - Item 3 - Public Participation

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings and (ii) Any recording should be clearly visible to anyone at the meeting and be non-disruptive.

Agenda for said meeting is shown below.

12/05/21
SARAH SAYER
(CLERK/RFO)

PARISH COUNCIL MEETING OF EAST WITTON PARISH COUNCIL

AGENDA

Annual Meeting

- Item 1 Introduction and apologies
- Item 2 Minutes of the last meeting held on 13 May 2019
- Item 3 Public Participation
- Item 4 Chairman's report
- Item 5 Report from the Elizabeth Barnett Trust
- Item 6 To certify East Witton Parish Council as exempt from external audit for fiscal year 2020/21
- Item 7 To note the Annual Internal Audit Report for 2020/21 included at page 4 of the Annual Governance and Accountability Return 2020/21.
- Item 8 To approve Section 1 - Annual Governance Statement 2020/21 for East Witton Parish Council on page 5 of the Annual Governance and Accountability Return 2020/21.

- Item 9 To approve Section 2 - Accounting Statements 2020/21 for East Witton Parish Council on page 6 of the Annual Governance and Accountability Return 2020/2021
- Item 10 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, and the Transparency Code for Smaller Authorities

Parish Council Meeting

- Item 1 Apologies
a. To note apologies and approve reasons for absence.
- Item 2 To note any Declarations of Interest
a. Members are asked to declare any personal or prejudicial interests they may have in the business on this Agenda.
- Item 3 Public Participation
Members of the public who wish to raise an issue which is not on the Agenda, may do so. PLEASE NOTE: Total time limit for this item is 15 minutes. No resolution or decision can be made on items which are not on the Agenda.
- Item 4 Minutes
To approve minutes of the last meeting held on 10 March 2021.
- Item 5 Matters arising from the minutes
 - Quoits Pitch/Wildflower Meadow
 - Village Party
- Item 6 Planning
a. To consider planning applications received (Appendix 1)
b. To consider any other planning related issue
- Item 7 Accounts
a. To approve payments as detailed in Appendix 2
b. To note current budget situation as detailed in Appendix 3
- Item 8 Correspondence
a. To note correspondence received.
- Item 9 Litter/Dog Poo Bin request - Jervaulx
To resolve if the Parish Council can assist with this or not.
- Item 10 LGA Model Councillor Code of Conduct
To resolve to adopt the 2020 Code of Conduct for Councillors
- Item 11 To note matters for information and items for next meeting agenda
- Item 12 To confirm date and time of next meeting

Miss Sarah Sayer
Clerk to East Witton Parish Council

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Appendix 1

March PC meeting 2021

Planning Consultations

Reference No.	Proposal	Comment	Date
NONE			

Planning Decisions

Reference No.	Proposal	Decision	Date
20/00765/FULL	Sub-division of existing B&B into a dwellinghouse and Holiday Cottage, to include amendments to fenestration and installation of two Shepherds Huts at Park House, Jervaulx	No comments to make.	Approved 16/03/2021
21/00092/FULL	Renovation of cottage to include side and rear extensions (retrospective) at 1 Jervaulx Cottages, Kilgram Lane, Jervaulx	No objections	Approved 30/03/2021

Appendix 2 & 3

May PC meeting 2021

To approve payments and receipts as detailed in Appendix 2

Appendix 2		Sum
	Payments	
15.03.21	Marquess Downshire VG Rent	£1.00
15.03.21	S.L.Sayer - Clerks salary	£270.13
24.03.21	HMRC	£67.40
23.03.21	YLCA Membership	£126.00
24.03.21	Adam Curtis Web Design	£130.00
20.04.21	TP Jones & Co LLP	£73.20
19.05.21	AG Services (cuts 1 & 2)	£230.00
19.05.21	Zurich Municipal	£438.22
	Receipts	
20.04.21	Parish Precept RDC	£ 3,650.00

To note budget situation as detailed in Appendix 3

Appendix 3	Budget Situation
Income to date (£3650.00) including balance b/f from 2020/21 and petty cash	£ 5,271.66
Expenditure to date 2021/22	(£741.42)
Balance	£ 4,530.24

Correspondence received from 01 March 2021 to 16 May 2021

From	Description	Action
Area 1	Various road closures	Circulated.
RDC	Lower Wensleydale Area Partnership funding meeting 24 March 2020	Circulated
Amanda Madden	Rural Housing Enabler Spring Newsletter	Circulated
Julian Sutcliffe	Police Reports	Noted
YDNPA Ranger	Confirmation that the stile has been repaired	Noted.
RDC	Election Notice for display	Noticeboard
MANY Project	Invitation to take part in research interviews	Noted
NYCC	Covid advice updates	Noted
Zurich	Parish Council offer of 5-year insurance deal	Take the reduced rate
NYCC	Newsletters	Circulated
Richmondshire Climate Action Partnership	Letter to PC asking for support in engaging the community	Circulated.
YLCA	Requesting support from PC's over the legislation to allow/continue the option of remote meetings	Circulated
Hambleton District Council	Local Plan Examination: Post Hearing Consultation	Circulated – No comments.
YLCA	His Royal Highness, The Prince Phillip – Protocols document	Circulated and received comments from RW/MF about church and the flag
RDC	Removal of BT Payphone Consultation	Noted.
Friends of The Dales	Protect Our Verges letter	Circulated and Cllrs. happy to conform.
Anna Burdon	Telephone request about PC help in securing a dog poo bin for their carpark area.	Emailed Councillors and Item on Agenda.
YLCA	High Court judgement on the continuation of remote meetings – Determined that once the temporary legislation ends, then remote meetings will end.	Circulated
NHS NYCCG	Friarage News May 2021	Circulated
YLCA	Rural Broadband Consultation	Circulated
Spennithorne Parish Clerk	Thank you email in respect of their request for information about grass cutting and defibrillators.	Noted
RDC	Young Peoples Photo Competition 2021	Circulated

Correspondence sent from 01 March 2021 – 16 May 2021

Recipient	Description	Comments
YDNPA Ranger	Email regarding a broken stile.	Stile now repaired
AG Goulthorpe	Request to cut around the new wildflower meadow.	Spoke on the phone and RW spoke to the grasscutter when they were in the village.