

EAST WITTON PARISH COUNCIL

Sarah Sayer - Clerk to the Parish Council, Meadow Lea, Hillfoot, Harmby, Leyburn, DL8 5PH



Distribution:

Mrs M Fawbert	Chairman
Mrs M de Vaal	Vice Chairman
Mr R Wells	Councillor
Mr A Fullerton	Councillor
Mrs C Dent	Councillor
Mrs S Fairhurst	District Councillor
Mrs C Whitbread	Elizabeth Barnett Charity Parish Representative
Mrs J Brown	Elizabeth Barnett Charity Parish Representative

Our Ref: AG 11/05/22

06 May 2021

East Witton Notice Board

NOTICE IS HEREBY GIVEN that a meeting of the PARISH COUNCIL will be held on WEDNESDAY 11 May 2021 at 7.30pm in The Parish Room, East Witton

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation - Item 3 - Public Participation

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings and (ii) Any recording should be clearly visible to anyone at the meeting and be non-disruptive.

Agenda for said meeting is shown below.
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06/05/22
SARAH SAYER
(CLERK/RFO)

PARISH COUNCIL MEETING OF EAST WITTON PARISH COUNCIL

AGENDA

Annual Meeting

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| Item 1 | Introduction and apologies |
| Item 2 | Minutes of the last meeting held on 19 May 2021 |
| Item 3 | Public Participation |
| Item 4 | Chairman's report |
| Item 5 | Report from the Elizabeth Barnett Trust |
| Item 6 | To certify East Witton Parish Council as exempt from external audit for fiscal year 2021/22 |
| Item 7 | To note the Annual Internal Audit Report for 2021/22 included at page 4 of the Annual Governance and Accountability Return 2021/22. |
| Item 8 | To approve Section 1 - Annual Governance Statement 2021/22 for East Witton Parish Council on page 5 of the Annual Governance and Accountability Return 2021/22. |

- Item 9 To approve Section 2 - Accounting Statements 2021/22 for East Witton Parish Council on page 6 of the Annual Governance and Accountability Return 2021/2022
- Item 10 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, and the Transparency Code for Smaller Authorities

Parish Council Meeting

- Item 1 Apologies
a. To note apologies and approve reasons for absence.
- Item 2 Re-Election of Councillor
To re-elect the Parish Council following a non-contested election and submission and acceptance of the nominated candidates by RDC.

To complete and sign the papers relating to Acceptance of Office. Clerk to deliver to RDC.
- Item 3 To note any Declarations of Interest
a. Members are asked to declare any personal or prejudicial interests they may have in the business on this Agenda.
- Item 4 Public Participation
Members of the public who wish to raise an issue which is not on the Agenda, may do so. PLEASE NOTE: Total time limit for this item is 15 minutes. No resolution or decision can be made on items which are not on the Agenda.
- Item 5 Minutes
To approve minutes of the last meeting held on 09 March 2022.
- Item 6 Matters arising from the minutes
 - Rotary Club – Best Kept Village
 - Queens Jubilee Event
 - Blocking of water outlet/drains on Braithwaite Lane.
- Item 7 Planning
a. To consider planning applications received (Appendix 1)
b. To consider any other planning related issue
- Item 8 Accounts
a. To approve payments as detailed in Appendix 2
b. To note current budget situation as detailed in Appendix 3
- Item 9 Correspondence
a. To note correspondence received.
- Item 10 To note matters for information and items for next meeting agenda
- Item 11 To confirm date and time of next meeting

Miss Sarah Sayer
Clerk to East Witton Parish Council

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