

MINUTES OF THE EAST WITTON PARISH COUNCIL ANNUAL MEETING HELD ON 11 MAY 2022 IN THE PARISH ROOM

Present

Mrs Mary Fawbert	Chairman
Mrs Michelle de Vaal	Vice Chairman
Mrs Christine Dent	Councillor
Ms Sarah Sayer	Clerk to the Council

Item 1 - Introduction and Apologies

The Chairman opened the meeting and welcomed those present. Apologies were received from Richard Wells, Alan Fullerton, Catherine Whitbread and Sue Fairhurst. The reasons were due to health and work and were accepted.

Item 2 – Minutes of Previous AGM

Minutes of the last meeting were agreed and signed. There were no matters arising from these minutes.

Item 3 – Public Participation

None

Item 4 – Chairman’s Report

The Chairman gave her report on the previous year, a copy is attached. She then thanked her Councillors and the Clerk for their help and support during the previous year.

Item 5 – Report from the Charity of Elizabeth Barnett

The clerk presented the annual report for the Elizabeth Barnett Charity. The report and accounts were noted. It was also noted that Dr Julia Brown has been nominated and accepted as the 2nd Parish representative on the EBC Committee.

Item 6 – Exemption Criteria – External Audit

Considered the criteria: *Councils that are exempt from having an audit, ie those with gross budgeted income or expenditure (whichever is the higher) of less than £25,000 per annum*

Resolved: EWPC are exempt

Item 7 – Internal Audit Report

The internal audit was undertaken by Helen Simpson. No issues arising, the signed report, included at page 4 of the Annual Governance and Accountability Return 2021/22 was noted.

Item 8 – Section 1 of the Annual Governance Statement

Section 1, included at page 5 of the Annual Governance and Accountability Return 2021/22 was presented by the Clerk.

The Parish Council members:

- i) Considered the findings of the review and;
- ii) Approved the Annual Governance Statement by resolution.

Resolved to approve Section 1 of the Annual Return. Section 1 was signed as correct by the presiding officer.

Item 9 – Accounting Statement 2017/18 (Section 2)

The RFO presented Section 2 of the annual audit, which had been signed by the RFO in advance of the meeting.

The Parish Council members:

- i) Considered the Accounting Statements as a whole;
- ii) Approved the Accounting Statements by resolution.

Resolved to approve Section 2 of Annual Accounting Statements. Section 2 was signed as correct by the presiding officer.

The opening balance for 2021/22 stood at £1622

The annual expenditure was £4050

The annual income was £4065

The closing balance for 2021/22 stood at £1636

Item 10 – To approve the Publication of Documents

Approved.

Date for next AGM - May 2023 at 7.30pm in the Parish Room.

Signature.....

Date.....