

**MINUTES OF THE EAST WITTON PARISH COUNCIL MEETING HELD ON
WEDNESDAY 11 May 2022 IN THE PARISH ROOM.**

Present

Mrs M Fawbert	Chair
Mrs M De Vaal	Vice Chair
Mrs C Dent	Councillor
Ms Sarah Sayer	Clerk to the Parish Council

Item 1 **Introduction and Apologies**

The Chairman opened the meeting and welcomed those present. Apologies were received from Richard Wells, Alan Fullerton, Catherine Whitbread and Sue Fairhurst. The reasons given were due to health and work, and were accepted.

Item 2 **Re-election of Councillors**

Chair – Proposed by Michelle de Vaal, seconded by Christine Dent
Vice Chair – Proposed by Christine Dent, seconded by Mary Fawbert
Councillor Dent – Proposed by Mary Fawbert, seconded by Michelle de Vaal
Councillor Wells – Proposed by Michelle de Vaal, seconded by Christine Dent
Councillor Fullerton – Proposed by Mary Fawbert, seconded by Michelle de Vaal

The acceptance of office papers were completed at the meeting and signed by persons present. Clerk to deliver to RDC.

Item 3 **To note any Declarations of Interest**

None

Item 4 **Item 3 – Public Participation**

None

Item 5 **Minutes**

The minutes of the last meeting held on 09 March 2022 were approved and signed by the Chair.

Item 6 **Matters arising**

Rotary Club – best kept village

Discussed any actions required before judging takes place in July. Michelle will clean and prepare the phone kiosk, Mary will look at the bus shelter and keep an eye on rubbish along the verges. It was thought that the PC could arrange a date at the end of June to get together for a tour round the village and tidy any public areas such as the bins and the seats on the green.

Jubilee Event

Flyers have been distributed by Richard, but Christine noted that she had not received one, so possibly more flyers still to go out. Mary and Michelle happy to assist. Clerk to contact Richard to ask if help is needed to get the rest of the flyers delivered.

Mary would organise the ‘afternoon tea’, which will be just a scone/biscuit with a hot drink rather than sandwiches and savouries too. Offers to bake from Michelle, Christine and Sarah.

Noted that the Elizabeth Barnett charity had purchased mugs for all children and young adults within the Parish and these would be distributed.

Water on Braithwaite Lane

This issue has been reported to Highways.

Item 7

Planning

- a) To consider planning applications received - None
- b) To consider any other planning related issue – Decisions noted, no other matters to discuss.

Planning Decisions

Reference No.	Proposal	Decision	Date
R/89/42A	Householder planning permission for demolition of existing conservatory and replace with a single storey garden room at 14, East Witton, Leyburn, DL8 4SH	Granted	25/04/22
R/89/42B/LB	Listed building consent for demolition of existing conservatory and replace with a single storey garden room at 14, East Witton, Leyburn, DL8 4SH	Granted	25/04/22
21/01093/FULL	Full Planning Permission for Conversion of an Outbuilding to Form Ancillary Living Accommodation at Abbey Hill, Jervaulx, Ripon, North Yorkshire, HG4 4PH	Granted	22/03/22

Item 8

Accounts

To approve payments and receipts as detailed in Appendix 2

Appendix 2		Sum
2021/22	Payments	
18.03.22	East Witton Parish Room – Hire	£48.00
23.03.22	YLCA Membership 22/23	£128.00
23.03.22	S L Sayer (clerks salary)	£290.65
23.03.22	HMRC	£72.60
27.03.22	R M Wells – Naturescape Invoice	280.44
30.03.22	TP Jones & Co LLP – Accountants	73.20
		892.89
2021/22	Receipts	
16.03.22	Richmondshire DC – Grant	£179.51
01.04.22	HMRC Vat Refund	£61.48
		240.99
2022/23	Payments	
07.05.22	Mcafee Antivirus	69.99
07.05.22	Adam Curtis Website	130.00
11.05.22	AG Services - Grass cutting	270.00
		469.99
2022/23	Receipts	
21.04.22	Richmondshire DC Precept	3750.00
		3750.00

To note budget situation as detailed in Appendix 3

Appendix 3 - YEAR END FIGURES	Budget Situation
Income to date (£4064.90) including balance b/f from 2020/21 of £1611.75	£ 5676.65
Expenditure to date 2021/22	(-£4050.22)
Balance at Bank + Petty Cash £9.91	£ 1636.34

Appendix 3 - On-going 2022/23	Budget Situation
Income to date (£3750) including balance b/f from 2021/22 of £1626.43	£ 5376.43
Expenditure to date 2022/23	(-£469.99)
Balance at Bank + Petty Cash £9.91	£ 4916.35

Resolved To approve the accounts as presented.

Item 9 Correspondence

Correspondence received from 01 March 2022 – 05 May 2022

From	Description	Action
Area 1 Richmond	Gale Bank, Wensley – road closure	Circulated
Area 1 Richmond	Grove Square, Leyburn – road closure	Circulated
Green Lane Assoc.	Countryside Access	Circulated
YLCA	Ukraine and Local Councils	Circulated.
RDC Democratic Services	Notice of Richmondshire Area Constituency Committee	Circulated
YLCA	Government response to report on Local Government Ethical Standards	Circulated
AG Services	Email to advise of increase to grass cutting rate.	Circulated and Clerk contacted AG Services for an explanation of cost calculation.
20's Plenty	Various emails to keep PC's up to date with the project.	Circulated
Police Fire and Crime Commissioner	Newsletter	Circulated
Victoria Benn	Friends of the Dales Verges Campaign.	Circulated
RDC	Alterations to the electoral register	Circulated
Gillian Yarrow RDC	Statement of Persons Nominated for the County Division	Display on Noticeboard
Gillian Yarrow RDC	Return of result of uncontested election	Display on Noticeboard
North Yorkshire Police	Bulletins	Circulated
YDNPA	Parish Forum invitation for Wednesday 18 May	Circulated and

	7pm at Fremington Sunday School (village hall)	Richard Wells expressed an interest
North Yorkshire Independent Advisory Group	Recruitment campaign	Circulated
YDNPA	Election of Parish Member – Circulate to Councillors to see if they wish to stand.	Circulated
Jamie Wilman	Grass cutting services. Would like to tender next time.	Replied and noted.
PFK Littlejohn	Appointed Auditors	Noted and accounts to be completed by RFO.
Richmond Rotary Club	Information on judging criteria.	Circulated and to discuss at May meeting.

Correspondence sent from 01 March 2022 to 05 May 2022

Recipient	Description	Comments
RDC	Election Papers	Delivered.
Jamie Wilman	Thanked Jamie for his email. Noted his interest to tender for the grass cutting contract next time.	No action until next round of tenders are required
AG Services	Contacted the grass cutter for further information on the cost increase.	Satisfactory response received.
Highways	Clerk to report blocked drainage channel on Braithwaite Lane.	Clerk completed online submission

Item 10 To note matters for information and items for next meeting agenda

- Water outlet/drains on Braithwaite Lane.
To discuss any response from Highways.
- Rotary Club Competition.
To discuss any outcomes from the judging.

Item 11 To confirm date and time of next meeting

Date of the next meeting is Wednesday 14 September 2022 at 7.30pm in the Parish Room.

PLEASE NOTE THAT ANY PUBLIC QUESTIONS MUST BE SUBMITTED IN WRITING TO THE CLERK AT LEAST 3 WORKING DAYS BEFORE THE MEETING.

Signature.....

Date.....