

## **MINUTES OF THE EAST WITTON PARISH COUNCIL ANNUAL MEETING HELD ON 17 MAY 2023 IN THE PARISH ROOM**

### **Present**

Mrs Michelle de Vaal	Vice Chairman
Mr Richard Wells	Councillor
Mr Alan Fullerton	Councillor
Ms Sarah Sayer	Clerk to the Council
Cllr Karin Sedgwick	County Councillor
Dr Julia Brown	Elizabeth Barnett Charity
2 members of the public	

### **Item 1 - Introduction and Apologies**

The Vice Chairman opened the meeting and welcomed those present. Apologies were received from Mary Fawbert, Christine Dent and Catherine Whitbread. The reasons were due to health and work and were accepted.

### **Item 2 – Minutes of Previous AGM**

Minutes of the last meeting were agreed and signed. There were no matters arising from these minutes.

### **Item 3 – Public Participation**

Karin Sedgwick introduced herself as the Councillor for our area from the new North Yorkshire Council. Offered to help with any projects – financially could give out small sums from her pot of £10,000. Usually £300+

### **Item 4 – Chairman’s Report**

The Vice Chair read out the report on the previous year, a copy is attached.

### **Item 5 – Report from the Charity of Elizabeth Barnett**

Dr Julia Brown presented the annual report for the Elizabeth Barnett Charity. The report and accounts were noted. Copy attached.

### **Item 6 – Exemption Criteria – External Audit**

Considered the criteria: *Councils that are exempt from having an audit, ie those with gross budgeted income or expenditure (whichever is the higher) of less than £25,000 per annum*

Resolved: EWPC are exempt

### **Item 7 – Internal Audit Report**

The internal audit was undertaken by Nicola Hunt. No issues arising, the signed report, included at page 4 of the Annual Governance and Accountability Return 2022/23 was noted.

### **Item 8 – Section 1 of the Annual Governance Statement**

Section 1, included at page 5 of the Annual Governance and Accountability Return 2022/23 was presented by the Clerk.

The Parish Council members:

- i) Considered the findings of the review and;
- ii) Approved the Annual Governance Statement by resolution.

Resolved to approve Section 1 of the Annual Return. Section 1 was signed as correct by the presiding officer.

**Item 9 – Accounting Statement 2022/23 (Section 2)**

The RFO presented Section 2 of the annual audit, which had been signed by the RFO in advance of the meeting.

The Parish Council members:

- i) Considered the Accounting Statements as a whole;
- ii) Approved the Accounting Statements by resolution.

Resolved to approve Section 2 of Annual Accounting Statements. Section 2 was signed as correct by the presiding officer.

The opening balance for 2022/23 stood at £1636  
The annual expenditure was £4042  
The annual income was £3924  
The closing balance for 2022/23 stood at £1518

**Item 10 – To approve the Publication of Documents**

Approved.

Date for next AGM - May 2024 at 7.30pm in the Parish Room.

**Signature**.....

**Date**.....