

## MINUTES OF THE EAST WITTON PARISH COUNCIL MEETING HELD ON WEDNESDAY 08 March 2023 IN THE PARISH ROOM.

### Present

Mrs M Fawbert	Chair
Mrs M De Vaal	Vice Chair
Mr A Fullerton	Councillor
Mr RM Wells	Councillor
Ms Sarah Sayer	Clerk to the Parish Council

### Item 1 Introduction and Apologies

The Chairman opened the meeting and welcomed those present. Apologies were received from Cllr. Dent, who notified the Clerk of a prior commitment. The reason was accepted by the Chair.

### Item 2 To note any Declarations of Interest

None

### Item 3 Item 3 – Public Participation

None

### Item 4 Minutes

The minutes of the last meeting held on 07 December 2022 were noted and approved. The Chair signed these as being a true and accurate record of the meeting.

### Item 5 Matters arising

#### Blocking of water outlet/drains on Braithwaite Lane.

Following communication with the Highways Officer at NYCC. The issue was seen to be that of the landowner/tenant and not an issue in which the Highway authority could intervene. **Clerk to write to Strutt & Parker** and appraise them of the facts of the matter and ask for advice on how the PC could proceed.

#### Rotary Club – Best Kept Village

Discussed and resolved to participate in the 2023 competition. **Clerk to respond to the invitation.**

#### No.27

The skips have been removed and the area is now tidy.

#### Oak Tree

Monitor in the Spring to see if there is growth.

#### Coronation Event

A low key event is proposed.

- Decorated door
- BBQ on Sunday 7<sup>th</sup> May. Bring and share.
- Village projects on Monday 8<sup>th</sup> May – tidy churchyard and wildflower meadow etc. Cllr de Vaal mentioned removing the tree swings

Cllr Wells will create a flyer for distribution around the village and wider Parish. An article will also be in the Bridge Magazine.

**Item 6**      **Parish Charter**  
The contents were noted and no comments to make from the PC..

**Item 7**      **Planning Consultations**

**Planning Consultations**

Reference No.	Proposal	Comments
22/00890/FULL	Proposed extension (amended scheme) at Ramshaw Barn, Kilgram Lane, Jervaulx, Ripon	No comments
23/00022	Slurry lagoon to support the farming enterprise at Waterloo Farm, Low Thorpe, East Witton	RM commented on vicinity of recently approved Sawmill conversion to the proposed slurry lagoon.

**Planning Decisions**

Reference No.	Proposal	Decision	Date
22/00558/FULL	Conversion of sawmill to dwelling and erection of associated workshop at Disused Saw Mill, Low Thorpe, East Witton	GRANTED	01/12/22

**Item 8**      **Accounts**

8a      To approve payments and receipts as detailed in Appendix 2

Appendix 2		Sum
2022/23	<b><u>Payments</u></b>	£79.99
18.12.22	Microsoft 365 Subscription	£274.66
18.12.22	S L Sayer (clerks salary)	£68.80
18.12.22	HMRC	
		<b><u>£423.45</u></b>
2022/23	<b><u>Receipts</u></b>	
	None since last meeting	

8b      To note budget situation as detailed in Appendix 3

Appendix 3 - <b>On-going 2022/23</b>	Budget Situation
Income to date (£3923.91) plus balance b/f from 2021/22 of £1626.43	£5,550.34
Expenditure to date 2022/23	£3,335.82
<b>Balance at Bank + Petty Cash £9.91</b>	<b>£ 2,224.43</b>

**Resolved** to approve the accounts as presented.

- 8c To appoint the internal auditor  
**Proposed** to appoint Nicola Hunt to carry out the internal audit of the annual accounts.  
**Resolved** to appoint as proposed.
- 8d To note the purchase of a fixed asset – Replacement laptop and memory stick totalling £259.10. **Clerk to add to the fixed assets register.**

## Item 9 Correspondence

### Correspondence received from 23 Nov 2022 and 04 March 2023

From	Description	Action
YDNPA	Woodland Creation Grants letter	Sent to Catherine Greenwood. East Witton Estate
Richmond Rotary	Best Kept Village 2023	To discuss
NYCC	Let's Talk Climate – toolkit for Parish Councils.	Circulated
Highways	Braithwaite Lane	Reply to say landowner issue.
RDC	Launch of Blue Book – A summary of activities and support for older people and people living with dementia	Circulated
Police and Crime Commissioner	Quarterly Engagement Blog	Circulated
20's Plenty	Information sharing and updates	Circulated
Highways	Safer Roads Fund – Layby improvements A6108	Circulated
NYCC	Devolution updates	Circulated
YLCA	Chief Executives Bulletin	Circulated
NYCC	Draft Parish Charter	Consultation on March Agenda
NYCC	Invitation to online briefing re LGR	Circulated
YDNPA	PC Training – Planning Enforcement Plan	Circulated
Leyburn Police	Crime Report October	Circulated
RDC	Area Partnership Fund – now available for applications	Noted
RDC	Community Investment Fund	Decided to apply for benches
RDC	Electoral Role – annual copy	
Area 1 Richmond	Road closure notifications x 3	Circulated
YLCA	Training Bulletins	
YLCA	Civility & Respect Newsletters	Circulated
YLCA	Chief Executives Bulletins	
YLCA	White Rose Bulletins	Circulated
YLCA	Richmondshire Branch Meeting papers	Circulated

### Correspondence sent from 05 May 2022 – 09 October 2022

Recipient	Description	Comments
Strutt & Parker	Emailed info about Woodland Creation Scheme	
RDC	Community Investment Fund Application	Sent to RDC by deadline
NYCC Highways	Email regarding Braithwaite Lane	Reply from NYCC to say it

		was an issue to raise with the landowners.
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**Item 10 Other Business/To note matters for information and items for next meeting agenda**

- Financial Report
- Benches to order
- Funding raised so far?

**Item 11 To confirm date and time of next meeting and the Annual Meeting**

Date of the next meeting is Wednesday 17 May 2023 at 7.30pm in the Parish Room.

PLEASE NOTE THAT ANY PUBLIC QUESTIONS MUST BE SUBMITTED IN WRITING TO THE CLERK AT LEAST 3 WORKING DAYS BEFORE THE MEETING.

Signature.....

Date.....