

# EAST WITTON PARISH COUNCIL

Sarah Sayer - Clerk to the Parish Council, Meadow Lea, Hillfoot, Harmby, Leyburn, DL8 5PH



## **Distribution:**

Mrs M Fawbert            Chairman  
Mrs M de Vaal           Vice Chairman  
Mr R Wells                Councillor  
Mr A Fullerton          Councillor  
Mrs C Dent                Councillor  
Cllr Karin Sedgwick    County Councillor  
East Witton Notice Board

Our Ref:            AG 06/03/24

24 February 2024

**NOTICE IS HEREBY GIVEN that a meeting of the PARISH COUNCIL will be held on WEDNESDAY 06 March 2024 at 7.30pm in the Parish Room, East Witton.**

If members of the public wish to speak on an item which is on the Agenda, please notify the Clerk by email 3 days in advance of the meeting. The time slot is 5 minutes.

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings and (ii) Any recording should be clearly visible to anyone at the meeting and be non-disruptive.

Agenda for said meeting is shown below.

*Sarah Sayer*

24/02/24  
SARAH SAYER  
(CLERK/RFO)

## **PARISH COUNCIL MEETING OF EAST WITTON PARISH COUNCIL**

### **AGENDA**

- Item 1                    Apologies  
a. To note apologies and approve reasons for absence.
- Item 2                    To note any Declarations of Interest  
a. Members are asked to declare any personal or prejudicial interests they may have in the business on this Agenda.
- Item 3                    Public Participation  
Members of the public who wish to raise an issue which is not on the Agenda, may do so. PLEASE NOTE: Total time limit for this item is 15 minutes. No resolution or decision can be made on items which are not on the Agenda.
- Item 4                    Minutes  
To approve minutes of the last meeting held on 08 November 2023.

- Item 5            Matters arising from the minutes  
a. Summer BBQ  
b. Permissive Footpath  
c. Ploughed Field/Footpath
- Item 6            Broken Pipes -Yorkshire Water  
a. To discuss the issue and propose what action the PC can take.
- Item 7            Highway Issues  
a. Water on highway at Braithwaite Lane  
b. Water on highways at East Witton Mill
- Item 8            Planning  
a. To consider planning applications received (Appendix 1)  
b. To consider any other planning related issue
- Item 9            Accounts  
a. To approve payments as detailed in Appendix 2  
b. To note current budget situation as detailed in Appendix 3  
c. To appoint the internal auditor  
d. To note the application for VAT refund
- Item 10           Correspondence  
a. To note correspondence received.  
b. To decide if we wish to participate in the Richmond Rotary Club best kept village competition.
- Item 11           To note matters for information and items for next meeting agenda
- Item 12           To confirm date and time of next meeting

Miss Sarah Sayer  
**Clerk to East Witton Parish Council**

Tel: 01969 624804 [sarahloissayer@btinternet.com](mailto:sarahloissayer@btinternet.com)

# Appendix 1

March PC meeting 2024

## Planning Consultations

Reference No.	Proposal	Comments
R/89/131/LB	Listed building consent to replace the existing timber casement windows to the rear elevation, with new timber casement windows incorporating slimline double glazing at 10, East Witton	No comments
21/00891/FULL	Full Planning Permission for Conversion of Agricultural Building to Create 5.No Residential Dwellings (Use Class C3) (Amended Red Site Plan Dated 4.1.24) at Lane House Farm, Kilgram Lane, Jervaulx AMENDED	No comments
ZD24/00042/OTHER	Notice of Caravan Rally - Approximately 20 LOCATION: Park House Jervaulx Ripon North Yorkshire	No comments

## Planning Decisions

Reference No.	Proposal	Decision	Date
ZD23/00532/FULL	Full Planning Permission for Change of Use of Garden Land for the Siting of 2no Shepherds Huts for Short Term Holiday Accommodation at 1 Jervaulx Cottage Kilgram Lane, Jervaulx	GRANTED	22/11/23

## Appendix 2 & 3

March PC meeting 2024

To approve payments and receipts as detailed in Appendix 2

Appendix 2		Sum
2023/24	<b>Payments</b>	
E18	GCH Garden Maintenance	£320.00
E19	Clerks Salary	£274.66
E20	HMRC	£68.80
E21	Krystal Hosting Ltd/ S Sayer	£9.59
		<b>£673.05</b>
2023/24	<b>Receipts</b>	
	None since last meeting	

To note budget situation as detailed in Appendix 3

Appendix 3 - <b>On-going 2023/24</b>	Budget Situation
Income to date (£3923.91) plus balance b/f from 2022/23 of £1058.35	£5,554.68
Expenditure to date 2023/24	<b>£4,061.91</b>
<b>Balance at Bank + Petty Cash £9.91</b>	<b>£ 1492.68</b>

**Correspondence received from 31 Oct 2023 and 24 Feb 2024**

<b>From</b>	<b>Description</b>	<b>Action</b>
YDNPA	Latest News roundups	Circulated
YDNPA	Autumn Parish Forum recording available online	Circulated
YDNPA	Farm Team events	Circulated
Richmond Rotary	Best Kept Village 2024	To discuss
Highways	Flooding reported by Cllr Dent on the A6108	All noted
Highways	Braithwaite Lane	Reply to say landowner issue.
Strutt and Parker	Emails about Braithwaite Lane flooding	Circulated
PCSO	Speed gun location request	Responded
Police, Fire and Crime Commissioner	Quarterly Engagement Blog	Circulated
Police, Fire and Crime Commissioner	Your Fire Service Your Say	Circulated
Police, Fire and Crime Commissioner	Information about NY police having their Cause for Concern lifted.	Circulated
20's Plenty	Information sharing and updates	Circulated
NYCC Cllr Sedgwick	Grant Scheme for energy efficient homes	Circulated
NYCC	Lets talk food campaign	Circulated
NYCC	Cost of Living Campaign poster	Sent to Richard for Noticeboard
NYCC	Local Plan Launch slides	Circulated
NYCC	Waste Management. Survey about the Household Recycling Centres.	Circulated
NYCC	Planning Policy Local Plan consultation.	Circulated
Leyburn Police	Request for next meeting date.	Circulated
Leyburn Police	Monthly crime reports	Circulated
RDC	Community Newsletter	Circulated
RDC	Portrait of the King	Sent in the request
GCH Garden Maintenance	Email agreeing cap of 15 cuts/year	Noted 1 due in March 2024 and 2 in April 2024
Area 1 Richmond	Road closure notifications x 3	Circulated
Area 1 Richmond	Dates for the Area 1 Parish Workshops	Circulated
YLCA	Training Bulletins	Circulated
YLCA	Civility & Respect Newsletters	Circulated
YLCA	Chief Executives Bulletins	Circulated
YLCA	White Rose Bulletins	Circulated
YLCA	Richmondshire Branch Meeting papers	Circulated

**Correspondence sent from 31 Oct 2023 and 24 Feb 2024**

<b>Recipient</b>	<b>Description</b>	<b>Comments</b>
Strutt & Parker	Water on Braithwaite Lane	Emails
GCH Garden Maintenance	Email regarding number of cuts and contract for 2024/25	Emails
Strutt & Parker	Email regarding date of next meeting sent 09/11/23	Notify of Meeting date
North Yorkshire Police	Advised the CPSO of the date of our next meeting email sent 09/11/24	Notify of Meeting date
YDNPA PROW Officer	Advised that EWPC have no objections to the proposed footpath diversion	Email response