

# EAST WITTON PARISH COUNCIL

Sarah Sayer - Clerk to the Parish Council, Meadow Lea, Hillfoot, Harmby, Leyburn, DL8 5PH



## **Distribution:**

Mrs M Fawbert            Chairman  
Mrs M de Vaal           Vice Chairman  
Mr R Wells                Councillor  
Mr A Fullerton          Councillor  
Mrs C Dent                Councillor  
Mrs K Sedgwick        North Yorkshire Councillor  
East Witton Notice Board

Our Ref:            AG 12/03/25

21 February 2025

**NOTICE IS HEREBY GIVEN that a meeting of the PARISH COUNCIL will be held on WEDNESDAY 12 March 2025 at 7.30pm in the Parish Room, East Witton.**

If members of the public wish to speak on an item which is on the Agenda, please notify the Clerk by email 3 days in advance of the meeting. The time slot is 5 minutes.

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings and (ii) Any recording should be clearly visible to anyone at the meeting and be non-disruptive.

Agenda for said meeting is shown below.

21/02/25  
SARAH SAYER  
(CLERK/RFO)

## **PARISH COUNCIL MEETING OF EAST WITTON PARISH COUNCIL**

### **AGENDA**

- Item 1            Apologies  
a. To note apologies and approve reasons for absence.
- Item 2            To note any Declarations of Interest  
a. Members are asked to declare any personal or prejudicial interests they may have in the business on this Agenda.
- Item 3            Public Participation  
Members of the public who wish to raise an issue which is not on the Agenda, may do so. PLEASE NOTE: Total time limit for this item is 15 minutes. No resolution or decision can be made on items which are not on the Agenda.
- Item 4            Minutes  
To approve minutes of the last meeting held on 20 November 2024.
- Item 5            Matters arising from the minutes
- Rotary Club Prize - Thoughts for spending the £50.
  - Flooding on road near Mill House

- Item 6            Planning  
a. To consider planning applications received (Appendix 1)  
b. To consider any other planning related issue
- Item 7            Accounts  
a. To approve payments as detailed in Appendix 2  
b. To note current budget situation as detailed in Appendix 3  
c. To appoint the internal auditor.
- Item 8            Correspondence  
a. To note correspondence received and sent.
- Item 9            To note matters for information and items for next meeting agenda
- Item 10          To confirm date and time of next meeting

Miss Sarah Sayer  
**Clerk to East Witton Parish Council**

Tel: 01969 624804 [sarahloissayer@btinternet.com](mailto:sarahloissayer@btinternet.com)

# Appendix 1

March PC meeting 2025

## Planning Consultations

Reference No.	Proposal	Comments
R/89/132	Full planning permission for re-construction of a semi-derelict garage (retrospective) at Braithwaite Cottage, Braithwaite Lane, East Witton	Only a comment received from Richard Wells – no objection
ZD25/00026/FULL	Full Planning Permission for change of use from seasonal play area/maize maze to site for 10no. cabins at High Jervaulx Farm Jervaulx Ripon North Yorkshire	10 seems quite a lot. Possible issue with ingress and egress onto the highway. Highways have been consulted so leave it for them to give a professional opinion. Comments not yet submitted. Clarify if Clerk needs to respond.

## Planning Decisions

Reference No.	Proposal	Decision	Date
ZD24/00280/FULL	Full Planning Permission for Change of Use of Garden Land for the Siting of 2no Log Cabins for Short Term Holiday Accommodation at (Revised Application) 1 Jervaulx Cottage Kilgram Lane Jervaulx Ripon	Granted	23 December 2024

## Appendix 2 & 3

March PC meeting 2025

To approve payments and receipts as detailed in Appendix 2

Appendix 2		Sum
2024/25	<b>Payments</b>	
10/12/24	SL Sayer (Clerks Salary)	£274.66
08/12/24	SL Sayer MICROSOFT sub	£79.99
31/12/24	HMRC	£68.80
		<b>£423.45</b>
2024/25	<b>Receipts</b>	
	Vat refund due but no Dec/Jan Bank Statement as yet	£361.67

To note budget situation as detailed in Appendix 3

Appendix 3 - <b>On-going 2024/25</b>	Budget Situation
Income to date (£4248.74) plus balance b/f from 2023/24 of £1,110.34	£5,359.08
Expenditure to date 2024/25	£4,095.38
<b>Balance</b>	<b>£1,263.70</b>

**Correspondence received from 11 Nov 2024 to 21/02/25**

<b>From</b>	<b>Description</b>	<b>Action</b>
LRSS	Groundworks & Maintenance	Request to tender for grass cutting. Replied to say we will bear in mind.
20's plenty	Zoom meeting relaunch 14/01/25	Circulated
North Yorkshire Mayor	Raising awareness of the budget consultation	Circulated
Opinion Research Services	Gypsy and traveller accommodation Assessment	Circulated – replied only site opposite Cover Bridge affects EWPC.
Cameras For North Yorkshire	Please join the campaign.	Circulated
Parliament UK	Asking for events which may tie in with Rishi Sunak's visit.	
Peter Casey – Strutt & Parker	Request for a joined up approach to water on the Highway at Mill House	Christine to attend site visit.
YDNPA	Spring Parish Forum invite	Circulated
YDNPA	Trees & Woodlands weekly updates	Circulated
YDNPA	Autumn Parish Forum recording of presentation.	Circulated
YDNPA	Management Plan Consultation	Circulated
YDNPA	Parish Newsletter – Winter edition	Circulated
RPM Bike trials Display Show	Email asking if we have any suitable events planned.	Circulated
Leyburn Police	Monthly crime reports	Circulated
Community Support Officer NY Police	Request for meeting dates	Replied with date of March meeting
NYC Police	Deputy Mayor Newsletter	
NYC	Parish Liaison Meetings Nov	Circulated
NYC	Consultation on changes to age range at Wensleydale School by ceasing the 6 <sup>th</sup> Form provision	Circulated – No comments
NYC	Disruption to bin collections due to weather	Circulated
NYC	NY Parish Liaison update Nov & Dec 2024	Circulated
YLCA	Training Bulletins	Circulated
YLCA	Civility & Respect Newsletters	Circulated
YLCA	Chief Executives Bulletins	Circulated
YLCA	White Rose Bulletins	Circulated
YLCA	Law & Governance Bulletin	Circulated
YLCA	Protocols for death of a senior national figure	Circulated

**Correspondence sent from 11 Nov 2024 to 21/02/25**

<b>Recipient</b>	<b>Description</b>	<b>Comments</b>
NYC signs on highway	Emailed via the new Parish Portal in respect of chevron signs near the church. Michele had raised the issue via email.	Parish Portal logged issue on 10/01/25
NYC water on highway	Christine has logged this again with Highways and will keep pushing.	Jan/Feb 2025