

# EAST WITTON PARISH COUNCIL

Sarah Sayer - Clerk to the Parish Council, Meadow Lea, Hillfoot, Harmby, Leyburn, DL8 5PH



## **Distribution:**

Mr R Wells                      Chairman  
Mr A Fullerton                Councillor  
Mrs C Dent                    Councillor  
Mrs A Cooper                Councillor  
Mr T Whitbread              Councillor (Co-opted at meeting)  
Cllr K Sedgwick              District Councillor

Our Ref:                      AG 15/11/25

15 November 2025

East Witton Notice Board

## **NOTICE IS HEREBY GIVEN that a meeting of the PARISH COUNCIL will be held on WEDNESDAY 26 November 2025 at 7.30pm in The Parish Room, East Witton**

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation - Item 4 - Public Participation

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings and (ii) Any recording should be clearly visible to anyone at the meeting and be non-disruptive.

Agenda for said meeting is shown below.

*S L Sayer*

25/08/25  
SARAH SAYER  
(CLERK/RFO)

## **PARISH COUNCIL MEETING OF EAST WITTON PARISH COUNCIL**

### **AGENDA**

- Item 1                      Apologies  
To note apologies and approve reasons for absence.
- Item 2                      Co-Option of Councillors  
To co-opt the new Councillor Mr Tony Whitbread onto the Parish Council
- Item 3                      To note any Declarations of Interest  
Members are asked to declare any personal or prejudicial interests they may have in the business on this Agenda.
- Item 4                      Public Participation  
Members of the public who wish to raise an issue which is not on the Agenda, may do so. PLEASE NOTE: Total time limit for this item is 15 minutes.
- Item 5                      Minutes  
To approve minutes of the last meeting held on 10 September 2025.
- Item 6                      Matters arising from the minutes
- Estate works to unblock culverts on Braithwaite Lane – Strutt & Parker advised that works would be carried out, but the culverts were part of a larger scheme for that area of the village.
  - Streetlights – NYC response to request from EWPC to alter ON/OFF timings.
  - Items stored outside houses and edging stones/timber blocks adjacent to Highway  
Update regarding letter from EW Estate.

- .Gov.uk Domain Name and email addresses  
Update on legal requirements.

- Item 7            Letter from Jackie Thirsk  
Use of power tools by neighbour.
- Item 8            Planning  
a. To consider planning applications received (Appendix 1)  
b. To consider any other planning related issue
- Item 9            Accounts  
a. To approve payments as detailed in Appendix 2  
b. To note current budget situation as detailed in Appendix 3  
c. Setting the Precept 2026/7. Last year we increased it by £250 to £4250.
- Item 10           Correspondence  
a. To note correspondence received.
- Item 11           To note matters for information and items for next meeting agenda
- Item 12           To confirm date and time of next meeting

Miss Sarah Sayer  
**Clerk to East Witton Parish Council**  
Tel: 01969 624804 [sarahloissayer@btinternet.com](mailto:sarahloissayer@btinternet.com)

# Appendix 1

November PC meeting 2025

## Planning Consultations

Reference No.	Proposal	Comments
ZD25/00597/FULL	Erection of single storey garden room/potting shed at Harkerbeck, Jervaulx	None
ZD25/00557/FULL	Creation of new access and track at Angram Cote Farm, Stark Bank Road, Ellingstring	None

## Planning Decisions

Reference No.	Proposal	Decision	Date
ZD25/00359/FULL	Extension of earth banked slurry store at Low Newstead, Newstead Lane, Jervaulx	Granted	06/11/25
R/89/132	Re-construction of a semi-derelict garage (retrospective) at Braithwaite Cottage, Braithwaite Lane, East Witton	Granted	10/10/25

## Appendix 2 & 3

November PC meeting 2025

To approve payments and receipts as detailed in Appendix 2

Appendix 2		Sum
Payments since last papers	<b><u>Payments 2025/26</u></b>	
06/09/25	GCH Garden Maintenance	£320.00
16/09/25	S Sayer - 2nd Quarter	£274.86
16/09/25	HMRC	£68.60
13/10/25	GCH Garden Maintenance	£160.00
06/11/25	Royal British Legion	£20.00
06/11/25	St Johns Church	£150.00
06/11/25	YLCA webinar	£10.00
26/11/25	Microsoft Office Subscription	£104.99
	<b>TOTAL</b>	<b><u>1108.45</u></b>
2025/26	<b><u>Receipts</u></b>	
	None	

To note budget situation as detailed in Appendix 3

Appendix 3 - <b>On-going 2025/26</b>	Budget Situation
Income to date (£4250.00) plus balance b/f from 2024/25 of £963.39	£5,412.13
Expenditure to date 2025/26	£3,327.51
<b>Balance</b>	<b>£2,084.62</b>
<b>Anticipated approximate expenditure to end of year</b>	<b>£1100.00</b>

**Correspondence received from 25/08/25 to 15/11/25**

<b>From</b>	<b>Description</b>	<b>Action</b>
Michele de Vaal	Letter of resignation	Read at the last meeting
Michele de Vaal	Email to highlight a concern at 4 Fell View regarding large vehicles catching the tree branches opposite their house.	Read at the last meeting. RW and AF to look at it.
Jackie Thirsk	Letter regarding power tools	Read, but not discussed in detail. Put on agenda in November 2025.
Citizen Advice	Request for donation	PC does not give to external charitable organisations
Boundary Commission	North Yorkshires Electoral arrangements	Circulated
Rural Services Network	Newsletters	Circulated
YDNPA	Trees & Woodlands weekly updates	Circulated
YDNPA	Autumn Parish Forum invitation	R Wells to attend.
YDNPA	Autumn Newsletter	Circulated
YDNPA	Management Plan 2025-30 published	Circulated
YDNPA	Local Plan submitted to MHCLG	Circulated
Leyburn Police	Monthly crime reports	Circulated
NYC Highways	Road closures	Circulated when relevant
NYC Definitive Map Team	Information about upgrading footpath to bridleway at Stark Bank Road to Sowden Beck Road	Discussed at Sept meeting
NYC Democratic Services	Richmondshire Area Committee Meeting 15 Sept 2025	Papers circulated
NYC	Parish Liaison updates/Parish Newsletters	Circulated
NYC/Cllr Sedgwick	Streetlight issue.	Update PC at the meeting
NYC	Consultation about Middleham & Spennithorne Primary Schools	Circulated
NYC	NY Parish Liaison – radio tele-switch meter phase out	Circulated
NYC	NY Parish Liaison – virtual surgeries	Circulated
YLCA	Richmondshire Branch Meeting date	Circulated
YLCA	Training Bulletins	Circulated
YLCA	Civility & Respect Newsletters	Circulated
YLCA	Chief Executives Bulletins	Circulated
YLCA	White Rose Bulletins	Circulated
YLCA	Law & Governance Bulletin	Circulated

<b>Recipient</b>	<b>Description</b>	<b>Comments</b>
Michele de Vaal	Letter of thanks from the PC and flowers	
Mags Cran	Letter of concern regarding flooding on Braithwaite Lane	21/10/25 replied and advised of the Estates position and assurances.
Strutt & Parker	Clerk sent chase up letter regarding the blocked drainage channels.	15/10/25 and estate replied to say they have reached an agreement with landowner and culverts will be unblocked in the 'coming

		weeks'.
Strutt & Parker	Asked Estate to assist with the issue of items being placed on areas of the village green.	17 Oct 2025 – Peter Casey replied to say the Estate will write a blanket letter to households.
NYC Highways	Village sign opposite church has been damaged	Reported via the Parish Portal Oct 2025
Adam Curtis	Clerk correspondence with web provider regarding name and email address.	Email address will be changed to align with domain name
GHC Garden Maintenance	Emailed contractor to remind that only 3 cuts left from now to end of March 2026	06 Sept 2025 – no reply.
NYC Streets Management	Emailed regarding the streetlights in the village	16 Oct 2025 – NYC replied to say a County wide programme/survey is being undertaken and that will inform the future of our lighting strategy.
NYC Electoral Services	Notified of vacancy on the PC	12 Sept 2025
Heather Campbell Leyburn Police Station	Request for 2026 dates for Parish Council Meetings	Advised they are arranged at each meeting and will let her know when March meeting will be.
Diane Crosier	Booking for November meeting	16 Sept 2025