EAST WITTON PARISH COUNCIL

Sarah Sayer - Clerk to the Parish Council, Meadow Lea, Hillfoot, Harmby, Leyburn, DL8 5PH

Distribution:

Mr R Wells	Chairman	Our Ref:	AG 30/09/26
Mr A Fullerton	Councillor		
Mrs C Dent	Councillor		
Mrs A Cooper	Councillor		
Mr A Whitbread	Councillor		
Cllr K Sedgwick	NYC Councillor	19 September 2026	

East Witton Notice Board

NOTICE IS HEREBY GIVEN that a meeting of the PARISH COUNCIL will be held on WEDNESDAY 30 September 2026 at 7.30pm in The Parish Room, East Witton

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation - Item 3 - Public Participation

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings and (ii) Any recording should be clearly visible to anyone at the meeting and be non-disruptive.

Agenda for said meeting is shown below.

S L Sayer

19/09/26
SARAH SAYER
(CLERK/RFO)

PARISH COUNCIL MEETING OF EAST WITTON PARISH COUNCIL

AGENDA

Item 1 — Apologies
To note apologies and approve reasons for absence.

Item 2 — To note any Declarations of Interest
Members are asked to declare any personal or prejudicial interests they may have in the business on this Agenda.

Item 3 — Public Participation
Members of the public who wish to raise an issue which is not on the Agenda, may do so. PLEASE NOTE: Total time limit for this item is 15 minutes.

Item 4 — Minutes
To approve minutes of the last meeting held on 20 May 2026.
To approve the Minutes of the Annual Meeting held on the same date.

Item 5 — Matters arising from the minutes

- Yorkshire Water pipes
- Communication lines for PC and Community
- Highways issues
- Trees on the village green
- Electronic Banking

Item 8 — Clerks Salary – National Pay Award

The National Joint Council for Local Government Services annually agree the pay scales for Clerks and other employees. The Chair has asked that the salary is reviewed and brought into line.

The 2026/27 hourly rate for this post is now £17.45/hour, which is an increase of £0.55p/hour. The Clerk is contracted to work 100 hours a year on SCP 20.

Approving the salary increase would bring the Clerks annual pay up from £1,690.00 to £1745.00 a difference of £55.00 over the course of the year (from 01/04/26 to 31/03/27).

If the Parish Council is minded to approve the above 2026/27 increase, the Clerk will instruct the accountant accordingly.

Clerk to re-circulate the NALC paper on this topic with the meeting papers.

Item 9 — Planning

a. To consider planning applications received (Appendix 1)
b. To consider any other planning related issue

Item 10 — Accounts

a. To approve payments as detailed in Appendix 2
b. To note current budget situation as detailed in Appendix 3

Item 11 — Correspondence

a. To note correspondence received.

Item 12 — To note matters for information and items for next meeting agenda

Item 13 — To confirm date and time of next meeting

Miss Sarah Sayer
Clerk to East Witton Parish Council
Tel: 01969 624804 sarahloissayer@btinternet.com

Appendix 1

September PC meeting 2026

Planning Consultations

Reference No.	Proposal	Comments
R/89/103N	Full planning permission for proposed extension to an existing agricultural building for additional calf accommodation at Lowthorpe Farm, Lowthorpe, East Witton, Leyburn, DL8 4SW	No objections/no comments
R/89/102E	Householder planning permission for demolition of rear conservatory, to be replaced with new sun room / kitchen, as well as alterations to the existing ancillary outbuilding at 8, Lowthorpe, East Witton, Leyburn, DL8 4SW	No objections/no comments
ZD26/00513/FULL	Full planning permission for conversion of single storey agricultural buildings to 2 dwellings at High Jervaulx Farm Jervaulx Ripon North Yorkshire HG4 4PG	No objections/no comments
ZD26/00400/LBC	Listed building consent for alterations and refurbishment to a Grade II listed public house including internal alterations, installation of new oak wall panelling, formation of a widened rear opening with timber French doors, construction of a rear timber patio with steps, alterations to an internal opening, installation of external seating boundary features and associated works at The Blue Lion Inn East Witton Leyburn North Yorkshire DL8 4SN	No objections/no comments
ZD26/00399/FULL	Full planning permission for alterations and refurbishment to a Grade II listed public house including internal alterations, installation of new oak wall panelling, formation of a widened rear opening with timber French doors, construction of a rear timber patio with steps, alterations to an internal opening, installation of external seating boundary features and associated works at The Blue Lion Inn East Witton Leyburn North Yorkshire DL8 4SN	No objections/no comments
ZD26/00361/FULL	Full planning permission for the change of use of Park House to holiday accommodation, together with the change	No objections/no comments

	of use, alteration and extension of the former tearoom building to provide 2 no. two-bedroom cottages and 1 no. one-bedroom holiday cottage, including associated parking, access and landscaping works (existing and proposed plans attached to the case file on the 28.8.26) at Jervaulx Abbey Tearooms Jervaulx Ripon North Yorkshire HG4 4PH	
ZD26/00311/FULL	Full planning permission for construction of a new slurry lagoon to allow for on-going regulatory compliance of the existing dairy farming business at site located to the East of Waterloo Farm, East Witton, North Yorkshire, DL8 4ST	No objections/no comments

Planning Decisions

Reference No.	Proposal	Decision	Date
R/89/103N	Full planning permission for proposed extension to an existing agricultural building for additional calf accommodation at Lowthorpe Farm, Lowthorpe, East Witton, Leyburn, DL8 4SW	Conditional Approval	03/09/26

Appendix 2 & 3

September PC meeting 2026

To approve payments and receipts as detailed in Appendix 2

Appendix 2		Sum
Payments since last papers		
03/06/26	GCH Garden Maintenance	£320.00
19/06/26	S L Sayer (Clerks Salary)	£351.60
20/06/26	HMRC	£87.80
07/07/26	GCH Garden Maintenance	£320.00
07/08/26	GCH Garden Maintenance	£320.00
08/08/26	Yorkshire Air Ambulance	£50.00
05/09/26	GCH Garden Maintenance	£320.00
		£1769.40
2026/27	**Receipts**	
22/06/26	NYC Grass	£205.50
10/07/26	VAT Claim	£634.19
		£839.69

To note budget situation as detailed in Appendix 3

Appendix 3 - **On-going 2026/27**	Budget Situation
Income to date (£5289.69) plus balance b/f from 2025/26 of £988.46	£ 6,278.15
Expenditure to date 2026/27	£ 3,003.92
Balance	**£ 3274.23**

Correspondence received from 06/05/26 to 19/09/2026

From	Description	Action
Gareth Hastie	Updated prices letter	Sent reply and he agreed to no increase this year.
Evolve Tree Management	Introduction of Consultancy and arboricultural services.	Circulated.
Leyburn Medical Practice	Monthly Newsletter	Circulated
HarBus	Public Meeting Agenda	Circulated
Gilly's	Gillian Stevenson Trust – open for applications for community based charities.	Circulated
Gillian Taylor	Speed Camera Campaign – NYC launched judicial review.	Circulated, but PC not signed up to this campaign, so no more emails circulated
YDNPA	Spring & Summer Newsletters	Circulated
YDNPA	Autumn Parish Forum 17 Nov 2026	Circulated
Leyburn Police	Monthly crime reports	Circulated
Cllr Sedgwick	Don't Spark Disaster Campaign	Sent for Noticeboard.
Area 1	Middleham Bridge – damage and closure	Circulated
Area 1	Road works/closures	Circulated when relevant
NYC	Installation of new parking payment machines NPR	Circulated
NYC	Local Transport Plan	Circulated
NYC	Tour of Britain Information.	Circulated
NYC	Home to School Travel – Middleham & Spennithorne Primary Schools – Discretionary approach agreed.	Circulated
NYC Definitive Map	Order for the Stark Bank Bridleway is sealed.	Circulated
NYC	Call for sites – reopened.	Circulated
NYC	NY Parish Liaison – Highways Workshops list of dates & venues.	Circulated
NYC	On Your Patch Newsletters	Circulated
NYC	NY Parish Liaison – Monthly Parish updates	Circulated
YLCA	Richmondshire Branch Meeting Topics for Aug/Sept	Circulated
YLCA	Training Bulletins	Circulated
YLCA	White Rose Bulletins	Circulated
YLCA	Law & Governance Bulletin	Circulated
YLCA	2026/27 Pay Scales	Circulated

Recipient	Description	Comments
Harriet Corner	Request to site banner on VG	PC Approved request
Yorkshire Air Ambulance	Cheque sent for £50	Donation from PC
YDNPA Ranger	Thank you for prompt repair	
Peter Casey	Email asking if the Estate had a YWS network plan	No was the response
Area 1 Highways	Reported potholes near church	Notification to say case closed.
Yorkshire Water	Telephone conversation to ask about infrastructure upgrades.	None scheduled at present.
Gareth Hastie	Letter regarding price increase and our views	Replied to say price will be held.