EAST WITTON PARISH COUNCIL

Sarah Sayer - Clerk to the Parish Council, Meadow Lea, Hillfoot, Harmby, Leyburn, DL8 5PH

Distribution:

Mr R Wells	Chairman	Our Ref:	AG 10/11/26
Mr A Fullerton	Councillor		
Mrs C Dent	Councillor		
Mrs A Cooper	Councillor		
Mr A Whitbread	Councillor		
Cllr K Sedgwick	NYC Councillor	10 November 2026	

East Witton Notice Board

NOTICE IS HEREBY GIVEN that a meeting of the PARISH COUNCIL will be held on WEDNESDAY 18 November 2026 at 7.30pm in The Parish Room, East Witton

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation - Item 3 - Public Participation

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings and (ii) Any recording should be clearly visible to anyone at the meeting and be non-disruptive.

Agenda for said meeting is shown below.

S L Sayer

10/11/26
SARAH SAYER
(CLERK/RFO)

PARISH COUNCIL MEETING OF EAST WITTON PARISH COUNCIL

AGENDA

Item 1 — Apologies
To note apologies and approve reasons for absence.

Item 2 — To note any Declarations of Interest
Members are asked to declare any personal or prejudicial interests they may have in the business on this Agenda.

Item 3 — Public Participation
Members of the public who wish to raise an issue which is not on the Agenda, may do so. PLEASE NOTE: Total time limit for this item is 15 minutes.

Item 4 — Minutes
To approve minutes of the last meeting held on 30 September 2026.

Item 5 — Matters arising from the minutes

- WhatsApp Group Flyer
- Grass cutting Contract – 2027/28 Costs
- Lease of the Village Green

Item 6 Planning

a. To consider planning applications received (Appendix 1)
b. To consider any other planning related issue

Item 7 Accounts

a. To approve payments as detailed in Appendix 2
b. To note current budget situation as detailed in Appendix 3
c. Setting the Parish Precept 2027/28

Item 8 Correspondence

a. To note correspondence received.

Item 9 To note matters for information and items for next meeting agenda

Item 10 To confirm date and time of next meeting

Miss Sarah Sayer
Clerk to East Witton Parish Council
Tel: 01969 624804 sarahloissayer@btinternet.com

Appendix 1

November PC meeting 2026

Planning Consultations

Reference No.	Proposal	Comments
ZD26/00535/FULL	Full planning permission for proposed Oak framed garden room at Meadow Cottage Low Thorpe East Witton Leyburn	No objections/no comments
R/89/20C	Householder planning permission for internal works; works to windows and doors; erection of covered area to outbuilding/kitchen entrance; replace chimney flue and external repointing at 37, East Witton, Leyburn, DL8 4SH	No objections/no comments
R/89/20D/LB	Listed building consent for internal works; works to windows and doors; erection of covered area to outbuilding/kitchen entrance; replace chimney flue and external repointing at 37, East Witton, Leyburn, DL8 4SH	No objections/no comments

Planning Decisions

Reference No.	Proposal	Decision	Date
ZD26/00535/FULL	Full planning permission for proposed Oak framed garden room at Meadow Cottage Low Thorpe East Witton Leyburn	Granted	29/10/26
R/89/102E	Householder planning permission for demolition of rear conservatory, to be replaced with new sun room / kitchen, as well as alterations to the existing ancillary outbuilding at 8, Lowthorpe, East Witton, Leyburn, DL8 4SW	Granted	20/10/26
ZD26/00361/FULL	Full planning permission for the change of use of Park House to holiday accommodation, together with the change of use, alteration and extension of the former tearoom building to provide 2 no. two-bedroom cottages and 1 no. one-bedroom holiday cottage, including associated parking, access and landscaping works (existing	Granted	24/09/26

	and proposed plans attached to the case file on the 28.8.26) at Jervaulx Abbey Tearooms Jervaulx Ripon North Yorkshire HG4 4PH		

Appendix 2 & 3

November PC meeting 2026

To approve payments and receipts as detailed in Appendix 2

Appendix 2		Sum
Payments since last papers		
19/09/26	S L Sayer (Clerks Salary)	£351.60
30/09/26	HMRC	£87.80
06/10/26	GCH Garden Maintenance	£320.00
16/10/26	Royal British Legion	£23.00
10/11/26	GCH Garden Maintenance	£160.00
		£942.40

To note budget situation as detailed in Appendix 3

Appendix 3 - **On-going 2026/27**	Budget Situation
Income to date (£5289.69) plus balance b/f from 2025/26 of £988.46	£ 6,278.15
Expenditure to date 2026/27	£ 3,946.32
Balance	**£ 2331.83**

Correspondence received from 20/09/2026 to 10/11/26

From	Description	Action
Gareth Hastie	Updated prices email	To be factored into the precept calculations.
Santa Dash	Swinton Park – Poster	Sent for Noticeboard
YDNPA	Tree Works updates	Circulated where relevant
YDNPA	Dark Skies Conference invite – York	Circulated
YDNPA	Autumn Newsletter	Circulated
YDNPA	Autumn Parish Forum reminder	Richard to attend.
Leyburn Police	Monthly crime reports	Circulated
Area 1	Middleham Bridge – re-opening	Circulated
Area 1	Road works/closures	Circulated when relevant
Leyburn Medical Practice	Newsletter – November	Circulated
NYC	Newsletter	Circulated
NYC	Policy on Election Recharges	Circulated
NYC	Har Bus Meeting info.	Circulated
NYC	Home to School Travel Policy review consultation	Circulated
NYC	NY Parish Liaison – Monthly Parish updates	Circulated
YLCA	Richmondshire Branch Meeting Papers for 08/10/26	Sent to Christine
YLCA	White Rose Bulletins	Circulated
YLCA	Law & Governance Bulletin	Circulated

Recipient	Description	Comments
Catherine Greenwood	Lease of VG and request that Estate pays 50% of solicitors' fees quoted as £900 + VAT	Waiting for a response
Gareth Hastie	Request for 2027/28 quote	Received Oct 2026